



Notice of a public meeting of

Decision Session - Executive Member for Children, Young People and Education

To: Councillor Webb

Date: Tuesday, 7 November 2023

Time: 10.00 am

Venue: The Thornton Room - Ground Floor, West Offices (G039)

AGENDA

Notice to Members – Post Decision Calling In:

Members are reminded that, should they wish to call in any item* on this agenda, notice must be given to Democratic Services by **4:00 pm on Thursday, 9 November 2023.**

*With the exception of matters that have been the subject of a previous call in, require Full Council approval or are urgent, which are not subject to the call-in provisions. Any called in items will be considered by the Corporate Services, Climate Change and Scrutiny Management Committee.

Written representations in respect of items on this agenda should be submitted to Democratic Services by **5.00 pm on Friday, 3 November 2023.**

1. Declarations of Interest (Pages 1 - 2)

At this point in the meeting, Members and co-opted members are asked to declare any disclosable pecuniary interest, or other registerable interest, they might have in respect of business on this agenda, if they have not already done so in advance on the Register of Interests. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

[Please see attached sheet for further guidance for Members].

2. Minutes (Pages 3 - 4)

To approve and sign the minutes of the Decision Session held on **Wednesday, 15 March 2023.**

3. Public Participation

At this point in the meeting members of the public who have registered to speak can do so. Members of the public may speak on agenda items or on matters within the remit of the committee. Please note that our registration deadlines have changed to 2 working days before the meeting, in order to facilitate the management of public participation at meetings. The deadline for registering at this meeting is **5:00pm on Friday, 03 November 2023.**

To register to speak please visit www.york.gov.uk/AttendCouncilMeetings to fill in an online registration form. If you have any questions about the registration form or the meeting, please contact Democratic Services. Contact details can be found at the foot of this agenda.

Webcasting of Public Meetings

Please note that, subject to available resources, this meeting will be webcast, including any registered public speakers who have given their permission. The meeting can be viewed live and on demand at www.york.gov.uk/webcasts.

4. Free Discretionary Transport to Tadcaster Grammar School (Pages 5 - 28)

The Executive Member for Children and Young People is asked to approve the start of a public consultation process for the proposed phased removal of free discretionary transport to Tadcaster Grammar School.

5. Urgent Business

Any other business which the Executive Member considers urgent under the Local Government Act 1972.

Democratic Services Officer

Reece Williams

Contact Details:

- Telephone – (01904) 55 4447
- Email – reece.williams@york.gov.uk

For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 (01904) 551550

Declarations of Interest – guidance for Members

- (1) Members must consider their interests, and act according to the following:

Type of Interest	You must
Disclosable Pecuniary Interests	Disclose the interest, not participate in the discussion or vote, and leave the meeting <u>unless</u> you have a dispensation.
Other Registrable Interests (Directly Related) OR Non-Registrable Interests (Directly Related)	Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak, but otherwise not participate in the discussion or vote, and leave the meeting <u>unless</u> you have a dispensation.
Other Registrable Interests (Affects) OR Non-Registrable Interests (Affects)	Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being: (a) to a greater extent than it affects the financial interest or well-being of a majority of inhabitants of the affected ward; and (b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest. In which case, speak on the item <u>only if</u> the public are also allowed to speak, but otherwise do not participate in the discussion or vote, and leave the meeting <u>unless</u> you have a dispensation.

- (2) Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
- (3) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.

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City of York Council

Committee Minutes

Meeting	Decision Session - Executive Member for Children, Young People and Education
Date	15 March 2023
Present	Councillor Waller
In Attendance	Rachelle White (School Admissions Manager)

34. **DECLARATIONS OF INTEREST [10.02]**

The Executive Member was asked to declare, at this point in the meeting, any personal interests, not included on the Register of Interests, or any prejudicial or disclosable pecuniary interests that he might have had in respect of business on the agenda. He confirmed he had none and noted that he was a Governor at York High School and Westfield School.

35. **MINUTES [10.02]**

Resolved: That the minutes of the Decision Session held on 7 February 2023 be approved and signed by the Executive Member as a correct record.

36. **PUBLIC PARTICIPATION [10.03]**

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

37. **SCHOOL TERM DATES FOR THE 2024/2025 SCHOOL YEAR [10.04]**

The Executive Member considered a report that sought approval of the attached school term dates for schools for whom the City of York Council (CYC) is the employer, for the school year beginning in September 2024.

The School Admissions Manager outlined the report noting that consideration had been given to the term dates set by other local authorities and that previously, York had mirrored the

dates set by North Yorkshire County Council and East Riding of Yorkshire Council. She explained that due to the late Easter break in 2025, two sets of draft dates had been developed. Annex A followed regional principles as discussed in the Yorkshire and Humber Admissions Group. Annex B moved the Easter and February half term holidays forward one week, to increase the Summer first half term from 19 to 23 days. She noted that all CYC schools and MATs were consulted on the annexes and two schools supported Annex B. She added that North Yorkshire County Council and East Riding of Yorkshire Council used the term dates as set out in Annex B.

The Executive Member thanked the School Admissions Manager for her report. In response to questions from the Executive Member, she explained that:

- The York school term dates could not sync with Leeds City Council and North Yorkshire County Council and East Riding of Yorkshire Council and that the priority was use immediate neighbouring local authority dates.
- Multi Academy Trusts (MATs) could deviate from the set term dates but the council have good relationships with the MATs in York who continue to follow the term dates agreed. The MATs could also set their own training days.

The Executive Member then;

Resolved: That approval be given to the term dates as in Annex B to the published report for the 2024-2025 school year.

Reason: To meet the statutory requirements of legislation including the Education Act 2002, (Section 32), and other related legislation.

Cllr Waller, Executive Member

[The meeting started at 10.02 and finished at 10.12].



Meeting:	Decision Session Executive Member for Children, Young People and Education
Meeting date:	7 November 2023
Report of:	Martin Kelly, Corporate Director of Children and Education
Portfolio of:	Cllr Bob Webb, Executive Member for Children, Young People and Education

Decision Report: Free Discretionary Transport to Tadcaster Grammar School

Subject of Report

1. The Executive Member for Children and Young People is asked to approve the start of a public consultation process for the proposed phased removal of free discretionary transport to Tadcaster Grammar School. This concerns legacy provision of free transport to a non-York school and does not affect SEND eligibility or pupils currently in receipt of the service.

Benefits and Challenges

2. **Pros:**
 - i. The Council of the City of York (the “Council”) will deliver previously agreed savings on home to school transport.
 - ii. The removal of discretionary free transport to Tadcaster Grammar School would be consistent with previous decisions that removed discretionary free transport to faith schools in the city. This would ensure that there is consistent application of the decisions not to maintain discretionary free transport.
 - iii. Tadcaster Grammar is an out of area school. The provision of transport to Tadcaster Grammar is an historic commitment

and the review provides the opportunity to address this as it is an anomaly within the provision of home to school transport by City of York.

- iv. It does not impact on parental choice as parents can continue to apply for places at Tadcaster Grammar School.

3. **Cons:**

- i. There will be short-term considerations about the sufficiency of school places in York. Overall, beyond 2025 there should be enough school places, but this may not always result in children being able to attend their first preference school.
- ii. An increased pressure on numbers at secondary schools in York may require additional capital investment to create new places. However, the capital cost is not a charge to the general fund as it would be the DfE (Department for Education) Capital Fund that would be used.

Policy Basis for Decision

4. Education and Skills: High Quality Skills and Learning for All.
 - Getting eligible children and young people to and from school each day via the Council's home to school transport arrangements is a key part of the Local Authority's education responsibilities. The responsibility is to make arrangements to the nearest suitable school.
5. Transport: Sustainable Accessible Transport for All.
 - The options available for getting eligible children and young people to school each day need to be considered in terms of the environmental impact of those options. It is essential therefore that the Council encourages use of public transport, shared transport, and sets targets around the types of vehicles used to transport children and young people around the city where it is able to. It also enables the council to work with transport providers in partnership to cut congestion, pollution, and carbon emissions.

Financial Strategy Implications

6. The bus contract for transport to Tadcaster Grammar School is funded from the Local Authority's General Fund budget. The current contracted cost, for the academic year 2023/24, is £184,000. The saving from the phased withdrawal of this service will be spread over 5 academic years (6 financial years), with the full saving achieved from September 2030.

Recommendation and Reasons

7. The Executive Member is asked to approve a consultation process for phased removal of free discretionary transport to Tadcaster Grammar School to achieve previously agreed savings. Feedback from the consultation will be brought back to the Executive Member for a final decision on removal of discretionary transport to Tadcaster Grammar School.
8. Reason: To achieve agreed savings targets, whilst ensuring that parents are able that to make an informed choice about school places from the year prior to admission to secondary school.

Background

9. The Council has significant savings to deliver which were agreed at Full Council in February 2022:

Savings agreed in February 2022	2022/23 Impact £000	2023/24 Impact £000	Total Saving Impact £000
PEO01: Home to School Transport. Alongside contract efficiencies explore a policy change which encourages the use of personal transport budgets by the majority and provides targeted support for families on low incomes following an assessment of need.	150	100	250
PEO02: Home to School Transport. Undertake a consultation to identify possible changes to the universal provision of discretionary transport to mainstream Children and Young people. Savings would be phased over 5 academic years. It is not proposed to remove transport from pupils currently receiving it.	18	31	49

10. The contracts for Home to School dedicated coach services are currently held by York Pullman Ltd., one of which serves Tadcaster Grammar School at a cost of £184,000 per annum. At their meeting on 17 March 2022, the Executive agreed to extend these contracts until August 2024, and this was in response to the disruption caused by the COVID-19 pandemic and to allow adequate time to review the Tadcaster bus contract.
11. The full review of the Tadcaster Grammar School transport contract was constrained by the available capacity within the Education Support Services team. This capacity has since been

enhanced through the recruitment of a small in-house transport team who are able to provide better oversight and effective contract management to contribute to the delivery of overall transport savings, including those agreed by potentially removing free discretionary transport to Tadcaster Grammar School.

12. The current school admission policy sets out that for secondary school education most addresses in York are in the catchment area of one secondary school. The only exceptions to this are:
 - i. The village of Bishopthorpe and Acaster Malbis, which are in the catchment area of Fulford School, Millthorpe School and Tadcaster Grammar School, and;
 - ii. The village of Copmanthorpe, which is in the catchment area of Millthorpe School and Tadcaster Grammar School, and;
 - iii. The villages of Askham Bryan and Askham Richard, which are in the catchment area of York High School and Tadcaster Grammar School.

13. Whilst the above villages are within City of York Local Authority area, North Yorkshire Council have historically included these villages within the catchment area for Tadcaster Grammar School located in North Yorkshire Local Authority area.

14. Distances measured from the relevant primary schools to York secondary schools and Tadcaster Grammar School are:

Measured from Copmanthorpe Primary School		Measured from Archbishop of York Junior School	
School	Distance GIS synergy (miles)	School	Distance GIS synergy (miles)
All Saints RC School	3.9	Millthorpe School *	2.4
York High School	3.9	All Saints RC School	2.8
Millthorpe School *	4.2	York High School	2.9
Fulford School	5.5	Fulford School *	3.4
Manor CE Academy	5.6	Archbishop Holgates CE School	4.3
Vale of York Academy	5.8	Vale of York Academy	4.5
Archbishop Holgates CE School	6.2	Manor CE Academy **	4.7
Huntington School	6.9	Huntington School	5.5
Joseph Rowntree School	7.2	Joseph Rowntree School	5.9
Tadcaster Grammar School *	9.5	Tadcaster Grammar	10.9

* Catchment School

** Priority Area

15. The local authority is not responsible for the cost of transport where:
- i. Parental preference results in a pupil being placed in a school or facility other than the nearest appropriate schools, and;
 - ii. To schools maintained by other authorities where admission to those schools is a result of parent preference unless that school is the nearest school.
16. In the case of Tadcaster Grammar School this is parental preference.

17. The removal of free discretionary transport requires a lead in time so that parents who could be affected are able to apply using the amended and published Home to School Transport Policy in order to make an informed choice from the year prior to admission to secondary school. Therefore, the earliest any change could take effect is for those children who begin applying for a secondary school place in Autumn 2024, ready for admission in September 2025
18. The removal of free discretionary transport would be phased in over a five-year period beginning September 2025 so that children and young people who started attending Tadcaster Grammar School under the previous arrangement can complete their secondary education to the end of Year 11.

Existing Contract and Student Numbers

19. The current contract with York Pullman Ltd provides 4 coaches and any spare places are offered as concessionary fares to families who are non-catchment at a cost of £450 per annum rising to £550 in September 2023. Currently there are 25 non catchment pupils and 30 Year 12 and 13 students who purchase their concessionary passes directly from York Pullman Ltd.

Academic Year	Number of eligible pupils	Cost
2019-2020	253	£153,628
2020-2021	249	£154,396
2021-2022	228	£159,028
2022-2023	221	£183,674
2023-2024	225	£183,674

20. Currently there are no SEND children or low-income families in receipt of free discretionary transport to Tadcaster Grammar School.

Consultation

21. Local authorities should consult locally on proposed changes to their home to school travel policy. As a minimum this should include consulting:
 - i. Schools whose pupils will be affected by the proposed changes, including those located in other local authority areas; and
 - ii. Parents whose children will (or may) be affected by the proposed changes, including those whose children attend school in a neighbouring authority, and those whose children may be affected in the future; for example, because they live in the catchment area of, or attend the feeder school of, a school affected by the proposed changes.
22. Local authorities should give careful consideration to the impact proposed changes to their home to school travel policy will have on parents' school choices, and on the financial impact they will have on affected families. Wherever possible, local authorities should phase in changes so that children who begin attending a school under one set of travel arrangements continue to benefit from those arrangements until they leave that school.
23. Consultation should last for at least 28 working days during term time.
24. Feedback from the consultation would be brought back to the Executive Member for a final decision on removal of discretionary transport to Tadcaster Grammar School.

Options Analysis and Evidential Basis

Option 1 – Commence the consultation to remove discretionary transport to Tadcaster Grammar School.

25. Option 1 would mean the process would begin in November 2023. Thereafter feedback from the consultation would be shared with the Executive Member for a final decision about removal of transport in advance of the Guide for Parents being published so that parents can make an informed decision when choosing a school place.

26. By approving Option 1 the savings would be achieved although there may be a reduction in overall savings if children living more than 3 miles from the nearest suitable school are eligible for transport. There may be other unintended financial consequences as set out in the financial implications. However, these are based on assumptions about school place pressures and uncertainty about where parents would choose to send their children if discretionary transport is removed.

Option 2 – Do nothing

27. This would mean the agreed savings are not achieved. However, this may relieve pressure on school places and reduce unintended financial consequences until school forecasts are more stable, primary numbers begin to reduce and there is more certainty about planned housing developments.

Organisational Impact and Implications

Financial

28. The bus contract with York Pullman Ltd. for transport to Tadcaster Grammar School is funded from the Local Authority's General Fund budget. The current contracted cost, for the academic year 2023/24, is £184k. The saving from the phased withdrawal of this service will be spread over 5 academic years (6 financial years), with the full saving achieved from September 2030. The actual profile of savings will be dependent on how the pupil reductions affect the provision of the service over the current 4 routes to the school and is therefore difficult to accurately predict at this point.
29. There is a possibility that a consequent increase in transport costs may result from children being accommodated in York schools more than 3 miles from home who become eligible for free transport to these schools due to the changed wording in the Home to School Transport Policy. This would reduce the overall saving achievable from this proposal. A single additional bus to transport children to a York secondary school would cost approximately £37k annually, therefore if this was required the total net saving achievable would be reduced to £147k but this would be a recurring saving each year after 2029/30. At this stage it is not possible to predict with certainty what all the unintended consequences may be and therefore the overall net revenue saving that would be achieved.

Human Resources (HR)

30. There are no HR implications.

Legal

31. The recommendations in this report relate to non-statutory functions which are currently provided by the Council under their discretionary powers under section 508C of the Education Act 1996 to provide transport for children who are not entitled to free transport under the Act.

Health and Wellbeing

32. There are no health and well-being implications.

Environment and Climate Action

33. A phased approach mitigates the risk that withdrawing funded bus travel will result in more car trips, with the consequent negative impacts on air quality and carbon.

Affordability

34. There are no affordability implications of instigating a consultation. If the savings are implemented, whilst the reports says there are currently no low income families, this may be an unaffordable cost for some families in the future which is likely to influence the parental decision on the chosen school for their children.

Equalities and Human Rights

35. The Council recognises, and needs to take into account its Public Sector Equality Duty under Section 149 of the Equality Act 2010 (to have due regard to the need to eliminate discrimination, harassment, victimisation and any other prohibited conduct; advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it and foster good relations between persons who share a relevant protected characteristic and persons who do not share it in the exercise of a public authority's functions).

36. An **Equalities Impact Assessment (EIA)** has been carried out and is annexed to this report at **Annex A**.
37. In summary, the result of the EIA is that there is provision of home to school transport for eligible children and young people to ensure they are able to attend a York school. The phasing in of the removal of free discretionary transport means that children and young people currently receiving this transport can complete their secondary education at Tadcaster Grammar School. New starters from September 2025 who are eligible for transport to a City of York school will receive free statutory provision. They will be able to attend a City of York secondary school where they will receive education in good or outstanding provision.

Data Protection and Privacy

38. Please see Annex B.

Communications

39. There are unlikely to be any demands on the Communications Service, beyond handling any related media enquiries.

Risks and Mitigations

40. The risks are about sufficiency of places in York. The Local Authority sufficiency planning demonstrates that overall beyond 2025 there should be enough school places but this may not always result in children being able to attend their first preference school. In addition any savings from ending free discretionary transport are likely to result in an additional costs around providing home to school transport to children coming back into York.

Wards Impacted

41. The wards impacted are Copmanthorpe and Bishopthorpe.

Contact details

42. For further information please contact the authors of this Decision Report.

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Report approved:	Yes
Date:	24 October 2023

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Report approved:	Yes
Date:	24 October 2023

Background papers

None

Annexes

Annex A: Equalities Impact Assessment (EIA)

Annex B: Data Protection Impact Assessment (DPIA)

City of York Council
Equalities Impact Assessment

Who is submitting the proposal?

Directorate:	People		
Service Area:	Education Support Service		
Name of the proposal:	Removal of Free Discretionary Transport to Tadcaster Grammar School		
Lead officer:	Barbara Mands, Head of Education Support Service		
Date assessment completed:	15 September 2023		
Names of those who contributed to the assessment:			
Name	Job title	Organisation	Area of expertise
Barbara Mands	Head of Education Support Service	CYC	Education Support Services
Helen Garnham	Children and Young People Transport Manager	CYC	Children and Young People's transport

Step 1 – Aims and intended outcomes

<p>1.1</p>	<p>What is the purpose of the proposal? Please explain your proposal in Plain English avoiding acronyms and jargon.</p>
	<p>To seek executive member permission to start consultation for phased removal of free discretionary transport to Tadcaster Grammar School to achieve previously agreed savings. This concerns legacy provision of free transport to a non-York school and does not affect SEND eligibility or pupils currently in receipt of the service. This ensures the elected member is informed about the implications to inform his decision making and that the process is consistent with the removal of other areas of free discretionary transport carried out previously.</p>
<p>1.2</p>	<p>Are there any external considerations? (Legislation/government directive/codes of practice etc.)</p>
	<p>The council is required to provide home to school transport for primary age children who live over 2 miles from their nearest school and for secondary age children who live over 3 miles away from their nearest school. This is to meet the duty in the 1996 Education Act. The act requires local authorities to provide transport to eligible children free of charge to support attendance at school.</p> <p>The council is not responsible for the cost of transport where;</p> <ul style="list-style-type: none"> • Parental preference results in a pupil being placed in a school or facility other than the nearest appropriate schools; • To schools maintained by other authorities where admission to those schools is a result of parental preference unless that schools is the nearest school. <p>In the case of Tadcaster Grammar School this is parental preference.</p>

<p>1.3</p>	<p>Who are the stakeholders and what are their interests?</p>
	<p>The key stakeholders are:</p> <ul style="list-style-type: none"> • North Yorkshire County Council regarding the removal of free discretionary transport to Tadcaster Grammar School. • STAR MAT and Tadcaster Grammar School where children currently attend. • Primary Schools where children attend from the York villages of Bishopthorpe, Copmanthorpe, Askham Richard and Askham Bryan. • Parents of pupils currently in receipt of the service attending Tadcaster Grammar School. • The children and young people who are being transported to facilitate their attendance at Tadcaster Grammar School, the preferred school.
<p>1.4</p>	<p>What results/outcomes do we want to achieve and for whom? This section should explain what outcomes you want to achieve for service users, staff and/or the wider community. Demonstrate how the proposal links to the Council Plan (2019- 2023) and other corporate strategies and plans.</p>
	<p>The implementation of a process to commence consultation for phased removal of free discretionary transport to Tadcaster Grammar School will achieve previously agreed savings. It will be consistent with the removal of other areas of free discretionary transport carried out previously.</p> <p>The proposal links to;</p> <ul style="list-style-type: none"> • Education and Skills: High Quality Skills and Learning for All. Children and Young People will be able access a good or outstanding secondary school in York. Getting eligible children and young people to and from school each day via the Council’s home to school transport arrangements is a key part of the Local Authority’s education responsibilities. It is important therefore that any service is reliable, safe and cost effective. • Transport: Sustainable Accessible Transport for All. Getting Around Sustainably as it may cut congestion, pollution, and carbon emissions if children are attending a York school. • Economy and Good Employment: A fair, thriving, green economy for all . Well paid jobs and an inclusive economy as the use of local transport provides jobs within the local area and benefits the local economy.

Step 2 – Gathering the information and feedback

<p>2.1</p>	<p>What sources of data, evidence and consultation feedback do we have to help us understand the impact of the proposal on equality rights and human rights? Please consider a range of sources, including: consultation exercises, surveys, feedback from staff, stakeholders, participants, research reports, the views of equality groups, as well your own experience of working in this area etc.</p>	
<p>Source of data/supporting evidence</p>	<p>Reason for using</p>	
<p>Consultation Exercise</p>	<p>The implementation of the proposal requires the council to commence consultation to gather opinion from current users and other stakeholders about the phased removal of free discretionary transport proposal.</p>	

Step 3 – Gaps in data and knowledge

<p>3.1</p>	<p>What are the main gaps in information and understanding of the impact of your proposal? Please indicate how any gaps will be dealt with.</p>	
<p>Gaps in data or knowledge</p>	<p>Action to deal with this</p>	
<p>Change in parental preference is difficult to predict. It is unknown how many parents will choose to send their children to a York school if discretionary transport is removed to Tadcaster grammar school.</p>	<p>On going monitoring of annual admissions process and in year transfers.</p>	

Step 4 – Analysing the impacts or effects.

<p>4.1</p>	<p>Please consider what the evidence tells you about the likely impact (positive or negative) on people sharing a protected characteristic, i.e. how significant could the impacts be if we did not make any adjustments? Remember the duty is also positive – so please identify where the proposal offers opportunities to promote equality and/or foster good relations.</p>		
<p>Equality Groups and Human Rights.</p>	<p>Key Findings/Impacts</p>	<p>Positive (+) Negative (-) Neutral (0)</p>	<p>High (H) Medium (M) Low (L)</p>
<p>Age</p>	<p>The provision of home to school transport to York schools for eligible children ensures they are able to attend school</p>	<p>+</p>	<p>L</p>
<p>Disability</p>	<p>The home to school bus contracts use compliant vehicles</p>	<p>+</p>	<p>L</p>
<p>Gender</p>			
<p>Gender Reassignment</p>			
<p>Marriage and civil partnership</p>			
<p>Pregnancy and maternity</p>			
<p>Race</p>			
<p>Religion and belief</p>			
<p>Sexual orientation</p>			

Other Socio-economic groups including :	Could other socio-economic groups be affected e.g. carers, ex-offenders, low incomes?		
Carer			
Low income groups	Eligible children are provided with home to school transport	+	
Veterans, Armed Forces Community			
Other			
Impact on human rights:			
List any human rights impacted.	The right to Education	+	

Use the following guidance to inform your responses:

Indicate:

- Where you think that the proposal could have a POSITIVE impact on any of the equality groups like promoting equality and equal opportunities or improving relations within equality groups
- Where you think that the proposal could have a NEGATIVE impact on any of the equality groups, i.e. it could disadvantage them
- Where you think that this proposal has a NEUTRAL effect on any of the equality groups listed below i.e. it has no effect currently on equality groups.

It is important to remember that a proposal may be highly relevant to one aspect of equality and not relevant to another.

<p>High impact (The proposal or process is very equality relevant)</p>	<p>There is significant potential for or evidence of adverse impact The proposal is institution wide or public facing The proposal has consequences for or affects significant numbers of people The proposal has the potential to make a significant contribution to promoting equality and the exercise of human rights.</p>
<p>Medium impact (The proposal or process is somewhat equality relevant)</p>	<p>There is some evidence to suggest potential for or evidence of adverse impact The proposal is institution wide or across services, but mainly internal The proposal has consequences for or affects some people The proposal has the potential to make a contribution to promoting equality and the exercise of human rights</p>
<p>Low impact (The proposal or process might be equality relevant)</p>	<p>There is little evidence to suggest that the proposal could result in adverse impact The proposal operates in a limited way The proposal has consequences for or affects few people The proposal may have the potential to contribute to promoting equality and the exercise of human rights</p>

Step 5 - Mitigating adverse impacts and maximising positive impacts

5.1	Based on your findings, explain ways you plan to mitigate any unlawful prohibited conduct or unwanted adverse impact. Where positive impacts have been identified, what is been done to optimise opportunities to advance equality or foster good relations?
<p>The proposal will ensure that statutory home to school transport continues to be provided at an efficient and effective cost. This means that children are able to attend a good or outstanding school within the city of York Area and if they are eligible they will receive free statutory transport to a York school. The phasing in of the removal of free discretionary transport means that children currently receiving free discretionary transport can complete their secondary education at Tadcaster Grammar School.</p>	

Step 6 – Recommendations and conclusions of the assessment

<p>6.1</p>	<p>Having considered the potential or actual impacts you should be in a position to make an informed judgement on what should be done. In all cases, document your reasoning that justifies your decision. There are four main options you can take:</p>	
<p>- No major change to the proposal – the EIA demonstrates the proposal is robust. There is no potential for unlawful discrimination or adverse impact and you have taken all opportunities to advance equality and foster good relations, subject to continuing monitor and review.</p>		
<p>- Adjust the proposal – the EIA identifies potential problems or missed opportunities. This involves taking steps to remove any barriers, to better advance quality or to foster good relations.</p>		
<p>- Continue with the proposal (despite the potential for adverse impact) – you should clearly set out the justifications for doing this and how you believe the decision is compatible with our obligations under the duty</p>		
<p>- Stop and remove the proposal – if there are adverse effects that are not justified and cannot be mitigated, you should consider stopping the proposal altogether. If a proposal leads to unlawful discrimination it should be removed or changed.</p>		
<p>Important: If there are any adverse impacts you cannot mitigate, please provide a compelling reason in the justification column.</p>		
<p>Option selected</p>	<p>Conclusions/justification</p>	
<p>Continue with the proposal</p>	<p>The savings have been previously agreed by the council. The current service is a legacy service and alternative arrangements can be put in place for children to access school places in York. The provision of transport is discretionary and the proposal is consistent with the previous decisions to end discretionary transport to faith schools.</p>	

Step 7 – Summary of agreed actions resulting from the assessment

7.1	What action, by whom, will be undertaken as a result of the impact assessment.		
Impact/issue	Action to be taken	Person responsible	Timescale

Step 8 - Monitor, review and improve

8. 1	How will the impact of your proposal be monitored and improved upon going forward? Consider how will you identify the impact of activities on protected characteristics and other marginalised groups going forward? How will any learning and enhancements be capitalised on and embedded?
	New starters from September 2025 who are eligible for transport to a York School will receive free statutory provision. They will be able to attend a City of York secondary school where they will receive education in a good or outstanding provision.

Data Protection Impact Assessment (DPIA)

As there is no personal data, special categories of personal data or criminal offence data being processed, there is no requirement to complete a DPIA.

This is evidenced by completion of DPIA screening questions under the reference: CGT20664.

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